

KLODJAN SEFERAJ

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Tirane, Albania

Profile

Principal areas of expertise include financial management, sector-wide approach, and donor coordination. Highly involved in budget related policy analyses, education, and public finance sector analysis. Prior experience in program/project management and experienced in desk study and field research, feasibility analysis and social assessments, program/project planning, implementation, monitoring and evaluation.

EDUCATION

Oct 2008 –	PhD candidate in the field of public financial management. University of Tirana, Economic Faculty, Albania
Oct 2006 – Jul 2008	Master Degree in Finance. Diploma thesis: “Financial Leasing in Albania”. University of Tirana, Economic Faculty, Albania
1999 – 2003	Bachelor Degree level as Economist. Diploma thesis: “Monetary policy of Central Banks in South Eastern European Countries”. University of Finance, Insurance, Banking and Stock Exchange, Academy of Economic Studies, Bucharest, Romania
1999 – 2003	Baccalaureate on Foreign Languages. National College “Ion Luca Caragiale”, Bucharest, Romania

PROFESSIONAL EXPERIENCE

Department of Strategy and Donor Coordination, Council of Ministers, Tirane
Foreign Aid Coordinator **Feb. 2010 – Present**

- Donor Coordinator being responsible for several donors, as Italy, Swiss Cooperation Office, EBRB, EIB, CEB, OFID, OSCE, etc.
- Monitoring and evaluating the progress of various project components.
- Coordinating line ministries priorities with the donor community assistance.
- Provide a single-window point of contact for donors and develop familiarity with different donor programs and expertise with various external assistance instruments.
- Prepare an annual external assistance strategy and an annual report on external assistance performance and coordinate an approval process for external assistance programs/projects.
- Design and oversee, in collaboration with the Ministries of Finance and European Integration and the Donor Technical Secretariat, a comprehensive external assistance Management of Information System.
- Coordinate periodic meetings between the government and donors and oversee the sector-based ministry-donor group and implementing the Harmonization Action Plan and Paris Declaration on aid effectiveness.

Department of Strategy and Donor Coordination, Council of Ministers, Tirane

Policy Adviser for Integrated Planning System

June 2009 – Jan. 2010

- Coordinate and contribute for the implementation of “Integrated Planning System (IPS)” Project by Albania’s Council of Ministers. IPS constitutes a broad planning and monitoring framework designed to ensure that the Government of Albania’s core policy and financial processes function in a coherent, efficient and integrated manner.
- supporting the Strategic Planning and Government Modernization Committees;
- ensuring that the three core central institutions (DSDC, Ministry of Finance, Ministry of Integration) work effectively together in the framework of IPS implementation;
- assessing the effectiveness of IPS implementation and making recommendations for process improvements;
- coordinating the design of an IPS MIS;

Ministry of Education and Science, Tirane

Consultant for financial management

May 2008 – May 2009

- Responsible for financial management for the “Education, Excellence and Equity (EEE-P)” program during a one year full-time contract.
- Main task was the provision of technical assistance to MoES Department of Planning and Budget and to the de-concentrated institutions in order to enhance the overall financial management capacity and a successful financial management of EEE-P.

Different national and international organizations, Tirane

Project manager, researcher, expert, or consultant **February 2004 – May 2008**

- During 2004 – 2008 I have worked as project manager, researcher, expert, or consultant in more than 20 different projects financed by different national and international organization like different Albanian ministries, World Bank, IFC, USAID, IFAD, GTZ, GDN, US Brookings Institution & the Results for Development Institute, EBRD Business Advisory Services Programme for Albania, IOM, SOROS Foundation, Partners Albania, etc.

OTHER SKILLS

Language: Fluent in English, Italian, Romanian and Albanian. Beginning fluency in French.

Computer: Competent in the use of operating systems: DOS, Windows and Office Vista; and older versions; Outlook; Network: Internet and E-mail; Adobe Photoshop, Page Maker and CorelDraw.